

# HARTLEY ROAD PRIMARY SCHOOL

CIRCULAR 01 / 2016  
3 Rabi ul Akhir 1436 / 13 JANUARY 2016

Respected Parent / Guardian

Peace be upon you

[www.hrps.co.za](http://www.hrps.co.za)

## WELCOME TO HRPS

The Principal and the Board of Governors welcome all our parents, learners and educators. We pray to the Almighty that He grants us the knowledge, wisdom, barakah and blessings in 2016. Ameen!

### FROM HART TO HEART

#### **A TOP SENIOR MOMENT**

A self-important college freshman walking along the beach took it upon himself to explain to a senior citizen resting on the steps why it was impossible for the older generation to understand his generation. "You grew up in a different world, actually an almost primitive one," the student said loud enough for others to hear. "The young people of today grew up with television, jetplanes, space travel, man walking on the moon. We have nuclear energy, ships and cell phones, computers with lightspeed... and many more."

After a brief silence, the senior citizen responded as follows: 'You're right son. We didn't have those things when we were young... so we invented them. Now, you arrogant little one! What are you doing for the next generation?'

### FINANCE

Hartley is a fee-paying school. School fees for 2016 are R4000 for Grades 1 to 7, and R7800 for Grade R. All queries relating to school fees must be directed to Mr Ahmed Ismail, our Finance Officer. For direct deposits, fax or send a copy of your deposit slip to Mr Ismail so that your account may be credited. All cards, except American Express and Diners Cards, are accepted.

Parents experiencing financial difficulties must contact the Finance Officer by 29 January 2016 for more details with regard to assistance and to arrange for an interview with the SGB. Late applications will not be considered. A special form must be completed annually for concessions and exemptions. Orphans are exempted from fees, and foster parents must bring this to our attention together with the necessary documentation. Legal action will be taken against parents with outstanding 2015 fees.

The debit order authorization must be renewed annually due to fee increase. Please collect a form from the finance office.

### GENERAL INFORMATION:

- 1. Traffic flow: ONE WAY ONLY. Respect our rules for a harmonious relationship.** Please enter through Hopelands and exit through Hartley Roads. Please be considerate on the driveways and do not cause inconvenience to others by stopping to drop off in the middle of traffic. If you wish to see a teacher or want to pay fees; please **park at the bottom parking area** opposite the swimming pool, and not on the driveway. We also urge our parents to exercise patience at peak traffic times. Remember, we are role models to our children and they will emulate the way in which we behave.
- 2. Attendance policy:** The State's attendance policy will be implemented. If your child is absent for more than 10 days, your child will be excluded and **must re-apply for admission** on his/her return. Plan your holidays during the school closure period only.
- 3. School Uniform:** Please ensure that your children are properly attired in their school uniforms before they leave home, otherwise they will be sent home to change.
- 4. Circulars:** The school sends out a minimum of 1 circular per month to parents. Please ensure that you receive them **by checking your child's bag**. They are numbered for ease of reference.

5. **Stationery:** Please ensure that the books are covered and handed to educators. PLEASE use plain covers or fancy covers that do not depict animate pictures nor covers that contain undesirable messages.
6. **Textbook Loan Agreement Gr 4-7:** Textbooks will be handed out tomorrow. Please make sure that these books are suitably covered in clear plastic and that the **Textbook Loan Agreement Forms are signed and returned by Friday**. Failure to sign the Loan Agreement Form as well as covering the books will result in the school withdrawing the textbooks. A textbook check will take place on Monday.
7. **School Fee Checklist Form.** This form must be completed, signed and returned as it is required for departmental purposes.
8. **Class Timetable and Swimming timetable:** These were issued to all learners by their form educators.
9. **Learner Code of Conduct:** The code of conduct, which is on the website, will be strictly adhered to. Learners who have violated the rules and have received their final warnings will be suspended if they further violate the rules. A special meeting of regular offenders will be held this week to avoid suspension / expulsion.
10. **By today learners would have received –**
  - \* Circular 1 of 2016;
  - \* Annexure A – School Fee Checklist;
  - \* Lesson and Swimming timetables;
  - \* Stationery & Workbooks.

### **SCHOOL TIMES**

School commences daily at 07:40. Dismissal times are stated below.

#### **Monday to Thursday School & Madrassah**

Grade/s	School Dismissal	Madrassah Starts	Madrassah Ends
R	13.05	13.15	14.00
2	13.05	13.30	15.30
1 & 3	13.21	13.30	15.30
4, 5, 6 & 7	14.05	14.30	16.30

#### **Friday**

Grade/s	School Dismissal	Madrassah Starts	Madrassah Ends
R	13.00	No Madrassah	
2	13.00	13.15	15.30
1 & 3	13.15	13.30	15.30
4, 5, 6 & 7	13.30	13.30	15.30

#### **DIARISE: FORTHCOMING EVENTS AT HRPS**

- |                              |           |                  |                        |
|------------------------------|-----------|------------------|------------------------|
| 1. Textbook & Ex. Book Check | Monday    | 18 January 2016  | During Registration    |
| 2. Grade 4 Parent Meeting    | Tuesday   | 19 January 2016  | [ 6.00 pm to 7.00 pm ] |
| 3. Grade 7 Parent Meeting    | Wednesday | 20 January 2016  | [ 6.00 pm to 7.00 pm ] |
| 4. Grade R Mums & Tots       | Tuesday   | 02 February 2016 | [ details to follow ]  |
| 5. Grade 1 & 2 Mums Tea      | Wednesday | 03 February 2016 | [ details to follow ]  |
| 6. Grade 3 Mums Tea          | Thursday  | 04 February 2016 | [ details to follow ]  |

**I. SAIB**  
**PRINCIPAL**

**A.A. DESAI**  
**SGB CHAIRPERSON**